



Stevens Point Christian Academy Tuition and Fee Policies

PAYMENT OF TUITION / FEES

- If tuition, book & material, and sport/activity fee are paid in full by August 1 a 5% discount will be given on the tuition portion of the payment. Parents may also pay tuition over the course of an academic year in ten (10- begins Aug. 1) or twelve (12-begins July 1) monthly installments.
- The student activity fee is due prior to the first day of classes.
- The book and materials fee is due in full by July 1 of each year prior to the academic year beginning.
SPCA will prohibit students from attending classes if their tuition is more than 49 calendar days delinquent.
- SPCA will charge \$35.00 for all returned (NSF) checks. After two non-sufficient checks have been presented, SPCA will only accept tuition payments in the form of cashier's check, money order, or cash.

REGISTRATION FEES

A non-refundable registration fee per student/family will be charged for enrolling and re-enrolling students at SPCA. This registration fee is applied to tuition if paid by March 31. The new enrollment registration fee for new students does not qualify for this benefit.

ADDITIONAL FEES

Field trips, special projects, and extra curricular activities are not included in tuition or book/materials fees. Parents are required to cover any additional expenses related to their child's education at SPCA.

TUITION DISCOUNTS

Additional family members who enroll at SPCA receive tuition discounts as follows:

| | |
|------------------------|------------------------------|
| Second child: | \$200.00 discount on Tuition |
| Third child: | \$300.00 discount on Tuition |
| Four or more children: | FREE Tuition |

****Please note discounts do not apply to: Book & Material or Activity & Sports fees but only on tuition.**

****Discounts are applied from oldest to youngest. The youngest would be the fourth child.**

See SPCA brochure for GNFC tithing member discounts.

Pastors and ministry staff are eligible for tuition discounts.

There is a referral discount available. You could receive a \$100 credit on your tuition for each referral that is accepted for enrollment. Credit will be applied after referral has completed two quarters. Call our office for more information.

A 5% discount is applied to tuition if full payment is made by August 1.

ACCOUNT STATUS AND LATE FEES

In the event that a family's account becomes delinquent, there is a system in place to address the late payment. Consult with the Financial Department, for example: Tuition payment is considered delinquent whenever received after the 10th day of each month. A \$25.00 late fee will be applied when tuition payments are received late. Please see tuition account status for more information on delinquent payments.

WITHDRAWAL FROM SPCA AND REFUNDS

- Students withdrawing from SPCA during the academic year must pay for the full quarter in which they withdraw, no matter at which day in the quarter the withdrawal takes place.
- Parents of withdrawing students must pay all outstanding tuition and other debts owed to SPCA (lunch fees, etc.) before any student transcripts or report cards will be released.
Registration, tuition payments and textbook fees are non-refundable. Textbooks are the property of SPCA.

GIFTS AND FUNDRAISING

Tuition and fees do not cover SPCA's total cost of operational expenses. Currently approximately 50% of the total annual budget is provided through church subsidization, tax deductible gifts, and fundraising. SCRIP and Jog-A-Thon raise over \$10,000 each year for SPCA.